



SUFFIELD PUBLIC SCHOOLS

Business Office

*William S. Hoff
Business Manager*

Distance Learning and Hybrid Students Grab-and-Go Breakfast and Lunch Program

Dear Suffield Families,

Our Food Service program will continue to provide grab-and-go meals **at no charge** to students who are either full-time distance learners and for hybrid learners when they are learning remotely. We will also continue to provide meals to all children 18 or under regardless of whether or not they are students in Suffield schools.

In addition to meals for Monday through Friday, we will now begin providing breakfast and lunch for Saturday and Sunday.

Pick up days for the meals will be Tuesday and Friday in order to accommodate the cohorts moving between distance and in-person learning. There will be times available during the day and also in late afternoon/early evening. You can receive meals for all days your child is not in school. If in school, they can receive breakfast and lunch at school at no charge.

On Tuesdays, you can pick up meals for Tuesday, Wednesday, and Thursday. On Fridays, you can pick up meals for Friday, Saturday, Sunday, and Monday.

- **Pick up location will be at Suffield Middle School at the cafeteria entrance near the tennis courts.**
- **Pick up days will be Tuesday and Friday.**
- **Pick up times will be:**
 - **8:30 AM to 10:45 AM**
 - **3:30 PM to 5:30 PM**
- To request meals, please use the following link. Orders must be placed by 6:00 AM the day of pickup. You only need to fill out the form once. We will assume you want the same meals the following week unless you notify Bill Hoff at bhoff@suffield.org.
 - <https://docs.google.com/forms/d/e/1FAIpQLSdkiWkz1O5g7Eatig1oYwkrvogOgyLJpW397bWkLpU9axojWg/viewform>
- **The child does not need to be present at pick up.**
- When picking up, masks will be required and please follow all social distancing guidelines by staying at least 6 feet from other families and from our staff.
- We want to be sure to provide meals to all those who need it. If these times and locations do not meet your needs, please email bhoff@suffield.org so that we can try to make alternate arrangements.
- Please contact Bill Hoff at bhoff@suffield.org should you have any questions.